 **School of Art Petition**

Petitions concerning a degree program must have the signatures of the advisor and director. Petitions concerning a course must have the instructor’s signature as well. All petitions must include a letter of justification from the student. When required signatures and letter of justification have been obtained, please submit petition to the Graduate Program Coordinator.

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| --- | --- |
| Please Type or Print your full name: | Date:  |
|   |  |
|  Student ID Number  | Phone:  |
| Email Address:  |
| Major:  |   | Degree Sought  |   |
|  Subject of Petition:     |
|  Justification of Petition: (Must include letter of justification. Please staple supporting document to back of petition form.) |

I certify that the above information is complete and accurate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Signature of Petitioner*

Recommendations:

|  |  |  |  |
| --- | --- | --- | --- |
| Instructor  | Date | Approve | Deny |
|   |  |   |  |
| Advisor | Date | Approve | Deny |
|   |  |   |  |
| Division Chair | Date | Approve | Deny |
|  |  |  |  |
| School of Art Assistant Director | Date | Approve | Deny |
|   |  |   |  |

SOA Comments:

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